

BRAGG-MITCHELL MANSION

BARTENDER GUIDELINES AND POLICIES

LIABILITY

Before serving begins, bartender must check with the hostess on duty to ensure there is a Certificate of Liquor Liability on file for the caterer.

RESPONSIBILITY AND SERVING

No alcoholic beverage of any kind is to be sold, given away or used upon Bragg-Mitchell Mansion premises which would be in violation of Alabama law.

Bartenders are responsible for the amount of alcohol served to guests and are to be aware of serving to anyone under the legal drinking age. If in doubt, ask for an ID.

Bartenders are responsible for refusing alcohol to any guest who is visibly intoxicated and for notifying the client of any such situation.

Red wine is not permitted at buffet events. No exceptions.

All keg beer must be served outside the Mansion on the patio.

No self-service is allowed for alcoholic beverages (e.g. tubs of beer).

No drinking by bar service personnel is allowed while on duty.

No cash bars or tip jars are allowed at the Mansion.

EQUIPMENT, DELIVERY AND SET-UP

All ice chests inside the Mansion must be placed on a tarp supplied by the bartender or client.

Bartenders must supply their own supplies for the bar (e.g. cork screws, pitchers).

No alcohol may be delivered prior to contracted time without permission of the director.

After initial unloading, all bartenders are required to park their cars on the far side of the west parking lot during the event.

Any power equipment must be approved by the director one week prior to event.

Plastic barware is allowed, but it must be free of advertising.

POST EVENT CLEANING

All rental glasses, tables and linens must be stored in tool shed or behind fences at the end of the event.

Garbage containers will be furnished by the Mansion for inside and outside. Bartenders are responsible for emptying the containers throughout and after the event.

Bartenders must keep the bar area free of dirty glasses and debris throughout the event.